



PAY IT FORWARD

Mobility of Youth Workers – Seminar



SIDE, TURKEY

This Project is co-financed through the Erasmus+ programme

FIRST OF ALL, WELCOME & THANK YOU FOR BEING HERE!

Let us tell you a little bit about us!

EUROACTIVE NGO is an Association born in 2019 with the main purpose of producing positive changes at the European level. We do this by implementing local and international projects, exchanges, training courses, conferences, events, seminars, debates, conferences etc. Our NGO vision is based on three actions: Caring, Sharing and Doing! We care for people, we share with people and we do all we do, for people, wearing with us five principles that define who we are: desire, positivity, openness, hard work and trying to always see the good in others.

If you want to know more – you can check out our website
<https://euroactive.org/>

We cannot wait to meet you and to have a great project together!

SHORT OVERVIEW OF THE PROJECT

Name of the project	Pay It Forward
Type	Seminar
Dates of main activity	28.11.2024 - 06.12.2024**
Project venue	Side, Turkey
Participating countries	Erasmus+ Program Countries
Number of participants	1-2 participants/partner

**** 28.11.2024 - 06.12.2024 are the arrival and departure days. ****

PROJECT OBJECTIVES

In today's interconnected world, many NGOs work independently, leading to inefficiencies and missed opportunities for collaboration. Pay It Forward aims to bridge this gap by encouraging knowledge exchange, increasing the use of digital tools, and fostering long-term partnerships that amplify the collective impact of youth work.

Pay It Forward seeks to strengthen collaboration between partner organizations by sharing best practices in digitalization and fostering networking opportunities. The project focuses on co-developing strategies that enhance the use of digital tools in youth work, supporting organizations in modernizing their approaches to communication, outreach, and project management.

Objectives:

1. Encourage partner organizations to exchange methods, tools, and successful strategies that enhance digital competencies in youth work.
2. Equip participants with digital tools to improve communication and outreach efforts, ensuring greater visibility and impact for their organizations' activities.
3. Build a foundation for continued cooperation between the partner organizations beyond the duration of this project.

PARTICIPANTS' PROFILE

- Proficient in English to ensure effective communication and collaboration throughout the project.
- At least 18 years old, with no upper age limit.
- A citizen or resident of a partner country participating in the project.
- A youth worker or representative of an NGO, involved in digitalization or networking activities within their organization.
- In a decision-making position within their organization, able to influence and implement new strategies.
- Eager to share digital tools and methods, foster collaborative growth, and contribute to the co-development of new approaches.
- Interested in developing digital strategies that improve outreach, engagement, and project management in youth work.
- Have at least medium knowledge of digital tools and non-formal educational methods.
- Committed to acting as multipliers, applying the project results within their organizations and networks.
- Fully committed to attending the entire project, including preparatory and follow-up phases.

ACTIVITIES AND METHODS

Each day will include four key activities, complemented by a reflection and evaluation session, ensuring participants can apply what they learn directly to their work.

Activities Include:

1. Workshops on Digital Tools and Best Practices

- Each partner organization will lead a 1.5-hour session to showcase a successful digital tool, methodology, or project. This will provide participants with hands-on learning experiences and allow them to explore new ways to enhance their own digital practices.

2. Collaborative Strategy Development

- Participants will work in groups to co-create strategies that integrate digital tools into their youth work. These strategies will focus on fostering long-term collaboration, standardizing approaches, and developing joint projects that leverage digital platforms for greater impact.

3. Networking and Partnership Building

- Structured networking sessions will allow participants to establish new connections and explore potential partnerships. They will discuss common challenges, opportunities for joint projects, and how digital tools can be used to sustain cooperation post-project.

YOUR RESPONSIBILITIES

BEFORE THE EVENT

1. Review Project Materials

- Familiarize yourself with the project objectives, agenda, and any materials provided by the organizers, ensuring you are prepared for active participation.

2. Prepare an Organization Presentation or Workshop

- Develop a 1.5-hour presentation or workshop highlighting a or more successful digital tools, methodologies, or practices used in your organization. This will be shared with other participants during the event.

3. Research on Digital Competencies

- Research digital tools, methods, and strategies relevant to youth work, especially those you have not used before but are interested in learning about. Collect any relevant resources, tools, or materials that can contribute to the group's learning experience.

4. Complete Pre-event Assessments

- If any assessments or surveys are provided before the event, make sure to complete them. This helps tailor the sessions to the participants' needs and ensures that the event meets its objectives.

5. Organize Travel and Logistics

- Confirm your travel arrangements and gather necessary documents. Communicate with organizers to ensure all logistics are in order and inform the organisers of any special needs or requirements that you may have.

6. Bring Promotional Materials

- If possible, bring promotional items from your organization (brochures, flyers, etc.) to share with other participants and promote future cooperation.

YOUR RESPONSIBILITIES

AFTER THE EVENT

1. Implement Shared Strategies

- Apply the digital tools, strategies, and methodologies learned during the project within your organization to improve its digital competencies and outreach efforts.

2. Sustain Partnerships

- Maintain connections with the organizations and individuals you networked with during the event. Continue the dialogue on potential collaborations, joint projects, and shared initiatives.

3. Contribute to the Project's Shared Resources

- Upload and share any strategies, tools, or materials co-developed during the project on the designated shared platform. Contribute additional insights or resources that may benefit other participants.

4. Provide Feedback on the Event

- Share feedback on the project's activities, methods, and outcomes with the organizers.

5. Disseminate the Results

- Act as a multiplier by sharing the results and experiences from the project with colleagues, partners, and other stakeholders in your organization and network. This includes conducting internal training or workshops to pass on the knowledge gained.

6. Submit the Final Reports

- Complete any follow-up reporting or documentation requested by the organizers, including the Final Report requested by the European Union.

7. Reflect on Long-term Impact

- Continue to evaluate how the tools and strategies gained from the project are impacting your organization's work, and share these reflections in future project evaluations or networking opportunities.

SURROUNDINGS

Side is a town and district located on the Mediterranean coast of the Antalya province in southwestern Turkey. It is a popular tourist destination, known for its beautiful beaches, ancient ruins, and charming old town.

The history of Side dates back to the 7th century BCE, when it was founded as a Greek colony. The ancient city of Side was a major port and center of trade in the Roman period. Today, visitors can explore the well-preserved ruins of the Roman theater, the Apollo Temple, and the ancient city walls.

Side is also known for its picturesque old town, which is filled with narrow streets, traditional Ottoman houses, and small shops and cafes. The old town is also home to several historic landmarks, such as the ancient harbor and the Temple of Tyche, which dates back to the 2nd century BCE.

In addition to its history and culture, Side is also a popular destination for visitors looking to relax on its beautiful beaches.



Temple of Apollo



Side Beach



The ancient theatre

ACCOMMODATION

- Accommodation and meals for the duration of the activities will be covered by Euroactive NGO.
- The hosting will be at Side Royal Palace – [here](#).
- You will be hosted in rooms of 2 people, same gender.
- The hotel is 5 stars and we have booked it in an all-inclusive regime, so everything will be provided. You can check the hotel facilities on the link we have attached.



TRAVEL

Travel expenses of the participants are covered in line with Erasmus+ Programme rules and the [European distance calculator](#).

Please keep the originals of the travel tickets (bus, train, plane invoices, boarding passes, etc.), as without such documents we will not be able to make the reimbursement.

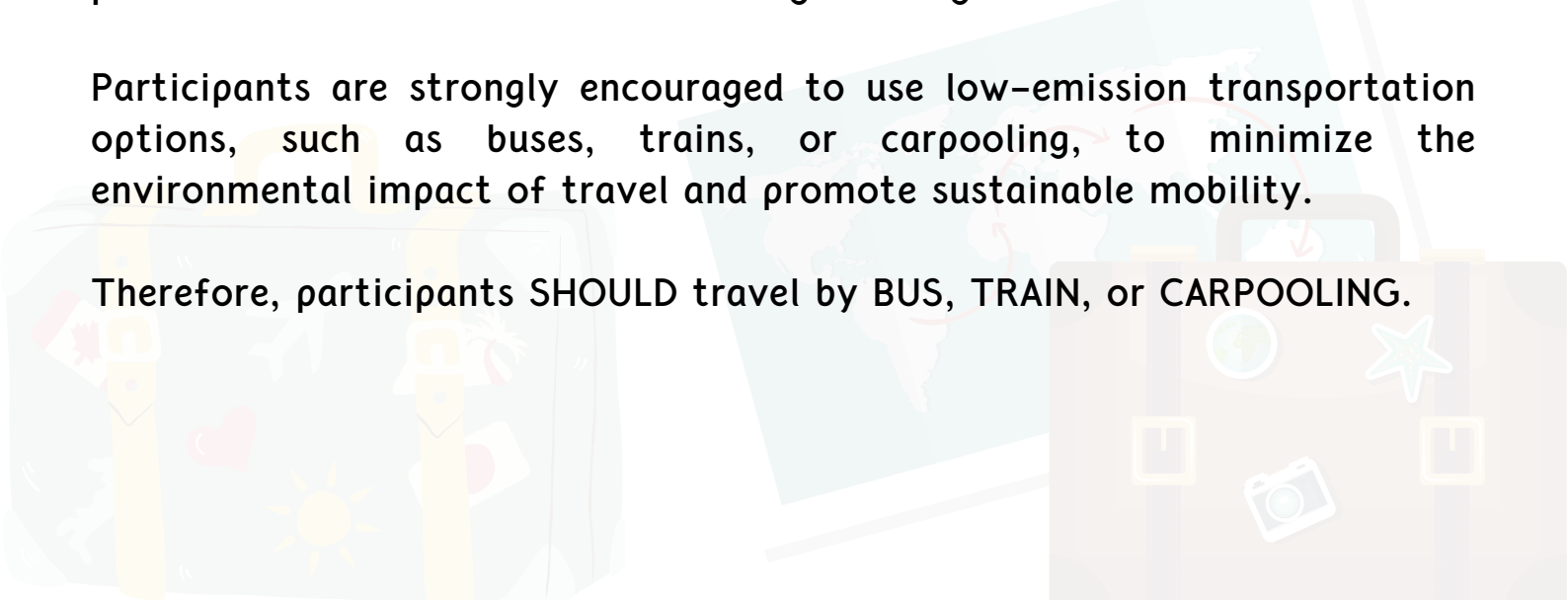
Reimbursement of travel expenses for the participants will be carried out through bank transfers (to the account of the sending organization) after the main activity, upon collecting all relevant documentation.

The costs will be reimbursed **ONLY** if you take part in **ALL** of the activities foreseen within the project, including the dissemination and evaluation.

This project encourages the practice of **GREEN TRAVEL**, in line with the priorities set within the Erasmus+ Programme guide for 2021–2027.

Participants are strongly encouraged to use low-emission transportation options, such as buses, trains, or carpooling, to minimize the environmental impact of travel and promote sustainable mobility.

Therefore, participants **SHOULD** travel by **BUS, TRAIN, or CARPOOLING**.



HOW TO REACH US?

If NOT coming by car or bus...

The closest airport to Side is Antalya Airport. The public transportation options from Antalya Airport to Side are not very convenient, so, depending on your arrival time, we will organize shuttle services.

Each shuttle will accommodate 7–8 people. Consequently, there may be short waiting periods as we group participants together to ensure efficient transport.

Note that the cost of the shuttle service, estimated at 10–15 euros per participant per ride, will either be deducted from the reimbursement amount or will be covered by each participant on the shuttle. We will inform you about the exact arrangement once it's finalized.

Please contact us before arranging the travel and buying the tickets. Not confirmed travel arrangements may be subject to mistakes (wrong dates, wrong schedule, etc.) and you risk not being reimbursed.

We expect news from you regarding this by the latest 30th of October 2024. Due to bad past experiences (drop-outs, lack of communication, etc.), the participants who do not comply with this deadline will be excluded and replaced with people from the reserve list.

BUDGET FOR TRANSPORTATION

The travel cost eligible for each participant is calculated based on distance from the city where your organisation is based, to Side, based on the [Erasmus+ distance calculator](#).

TRAVEL DISTANCE	NON-GREEN TRAVEL	GREEN TRAVEL
0 - 99 KM	56 EUR	56 EUR
100 - 499 KM	211 EUR	285 EUR
500 - 1999 KM	309 EUR	417 EUR
2000 - 2999 KM	395 EUR	535 EUR
3000 - 3999 KM	580 EUR	785 EUR

INSURANCE

Procuring medical insurance valid during your stay in Turkey is your own responsibility. Although it might not be mandatory to enter Turkey, if you choose to not have health insurance you need to be ready to cover any medical-related costs. We strongly encourage you to get medical insurance for your stay!

LANGUAGE

Turkish is the official language of Turkey, and it is also spoken by many people in Cyprus, Greece, and other countries. It is a member of the Turkic language family, which also includes Azerbaijani, Uzbek, and Kazakh, among others. Turkish has been heavily influenced by Arabic and Persian, as well as French and English, due to the country's history of trade and political relations with these cultures.

Here are a few common Turkish expressions and their translations:

- Merhaba – Hello!
- Nasılsın? – How are you?
- Teşekkür ederim or Teşekkürler: Thank you
- Lütfen – Please
- Rica ederim – You're welcome!
- Hoşçakal – Goodbye!
- Evet – Yes
- Hayır – No
- Anlamıyorum – I do not understand
- İngilizce konuşuyor musun? – Do you speak English?
- Kredi kartı ile ödeyebilir miyim? – Can I pay by card?
- Cristiana en iyidir – Cristiana is the best
- Görüşürüz – See you!



CONTACT

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