

Draft Agenda TCA “Project Management in Cooperation & Small-Scale Partnerships”

Ioannina, Greece, 23-28/09/2024

	DAY 1 (23/9)	DAY 2 (24/9)	DAY 3 (25/9)	DAY 4 (26/9)	DAY 5 (27/9)	DAY 5 (28/9)	
AM 09:30 – 11:00	A R R I V A L S	Official opening - Getting to know each other	Digital tools for project management	Results dissemination and impact management	NGO Fair & Networking. Finding project partners	D E P A R T U R E S	
AM 11:30 – 13:00		Team building activity	Digital tools for project management	I&D in project management	Work groups for new Project proposals		
		Lunch Break					
PM 15:00 – 16:30		Time management (Project Cycle and Gantt Charts)	What could go wrong? Trial and error cases.	Sharing practices in small scale & cooperation partnerships (good practices)	Peers feedback on new Project proposals		
PM 17:00 – 18:30		Time management (Project Cycle and Gantt Charts)	How to make your projects more functional? Risk analysis and management. Group work on solutions and proposals	Project management Tool Fair	Review of the TCA and Evaluation		
19:00		Dinner					Dinner out
20:00	Welcome Evening						