

## **Action 3.1: Cooperation with the neighbouring countries of the European Union**

### **Training and Networking Projects**

#### **Selection criteria**

##### **Award criteria:**

Participation of young people

Cultural diversity,

European citizenship

Social inclusion

+ Annual priorities.

##### **Specific priorities:**

- strengthening of civil society, citizenship and democracy
- fight against racism and xenophobia
- inter-ethnic and inter-religious dialogue;
- post-conflict resolution and reconstruction;
- active role of women in society;
- minority rights;
- regional cooperation;
- heritage and environmental protection.

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#### **Types of Activities (1 – 7) :**

##### **1 - Job Shadowing (Practical learning experience)**

A short **stay with a partner organisation** in another country with the aim of exchanging good practices, acquiring skills and knowledge and/or building long-term partnerships through participative observation.

Duration : 10 to 20 working days (excluding travel days)

##### **2 - Feasibility Visit**

A short meeting with potential partners to **explore and/or prepare** for a potential transnational project to **improve and develop** existing co-operation and/or to prepare a future activity within the Programme.

Suggested duration : 2 – 3 days

##### **3 - Evaluation Meeting**

A meeting planned with partners to evaluate past meetings, seminars, training courses. These meetings help partners to **evaluate and discuss potential follow-up** after undertaking a common project.

Suggested duration : 2 – 3 days (excluding travel days)

##### **4 - Study Visit**

An **organised study programme**, for a short period (3 – 6 days), that offers a view of **youth work and/or youth policy provisions** in one country. Study visits focus on a theme and consist of visits and meetings to different projects and organisations in a chosen country.

Suggested duration : 3 - 6 days (excluding travel days)

## 5 - Partnership-Building Activity

An event organised with a view to allow participants to **find partners** for trans-national co-operation and/or for project development. Partnership-Building Activities **bring together** potential partners and facilitate the development of new projects around a chosen topic and/or an Action.

Suggested duration : 2 – 3 days (excluding travel days)

## 6 - Seminar

An event organised to provide a **platform for discussion and exchange of good practice**, based on theoretical inputs, around a chosen theme or themes which are relevant to the youth work field.

Suggested duration : 2 – 3 days (excluding travel days)

## 7 - Training Course

An **educational learning programme** on specific topics, aiming to improve participants' **competences, knowledge, skills and attitudes**. Training Courses lead to higher quality practice in youth work in general and/or, specifically, Youth in Action projects.

Suggested duration : 5 - 10 days (excluding travel days)

## Type of Activities Nr 8 : Networking

Activities aiming to **create** new networks, or to **strengthen** and **widen** existing networks under the Programme.

Duration : Up to 18 months

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## Duration

The appropriate duration of the activity may differ according to the type of activity organised. As a general rule, they should **not last more than 10 days**, excluding travel days. The appropriate duration should be in accordance with the objectives and the programme of the activity.

For certain types of activities (Job Shadowing and Networking), a specific duration is foreseen.

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#### **Participants**

All actors involved or interested in non-formal education and youth, legally residing in a Partner Country or in a Neighbouring Partner Country : mainly **youth leaders, youth workers, trainers, coaches, mentors, local or regional bodies/authorities...**

The number of participants depends on the nature and type of activity:

- for **Job-shadowing activities** : **up to 2** participants/visitors
- for **Feasibility visits** : **up to 2** participants per partner/organization
- for **Evaluation meetings, Study visits, Partnership activities, Seminars and Training courses** : **up to 50** participants, including trainers and facilitators, representing each partner/organization in appropriate proportions.

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#### **Number of Partners**

At least **two partners from two Neighbouring Partner Countries** and **two partners from two Programme Countries**.

*Exception : Job Shadowing activities involve only one (or two) partner organisation from one (or two) Neighbouring Partner Country and one partner from a EU Member State.*

**Networking activities** require **six partners** involving at least **six countries**.

In any type of project, **at least one EU Member State**.

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#### **Eligible Partners**

A partner must be:

- a **non-profit organisation or association** or
- a **local, regional public body** or
- an **informal group of young people**.

located in a Programme or a Neighbouring Partner Country.

In case of an informal group, one of the young people of the group (the representative of the group) takes responsibility for signing the partnership agreement.

#### **Who can apply?**

Any partner organisation established in one of the Programme Countries or in South East European countries.

*Informal groups of young people, as well as partner organisations established in Partner Countries other than South East Europe **cannot** submit applications themselves.*

#### **Place**

The activity may take place either in a Programme Country or in a Neighbouring Partner Country involved in the project, *except in a Mediterranean Partner Country.*

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### **Training and Networking Projects**

#### **Geographical balance**

Projects should aim at a **balance between the number of Programme Countries and Neighbouring Partner Countries** involved.

The national **groups** should also, as far as possible, be balanced and consist of **approximately the same number of participants**.

#### **Regional cooperation**

Projects should aim at promoting participation of Neighbouring Partner **Countries from the same region**, i.e. South East Europe, Eastern Europe and Caucasus or Mediterranean Partner Countries.

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#### **Programme**

A **well-structured** programme and **timetable** for the project must be provided. It must be clearly linked to the objectives set out beforehand. Activities must be **non-profit making**.

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#### **How is the activity financed?**

Based on the principle of **co-funding**, with other public and/or private contributions, the total project costs cannot be covered by the Youth in Action Programme grant alone. The **contributions of organisers and/or participants can be either in cash or in kind, or a combination of both.**

**Fixed amount, flat rates and 70 % of the travel costs** represent the contribution of the Youth in Action programme to project activities.

As fixed amount and flat rates are not directly linked to any specific costs, they **don't need to be accounted for, or justified.**

A first payment (in principle 70% of the total grant) is made before the beginning of the project. A second payment (or a reimbursement) may occur after acceptance of the final report and according to the balance between provisional and realized budgets.

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#### How is the activity financed?

#### Breakdown of the Community grant

- **travel costs:** 70% of actual costs  
*They must be fully justified.*
- **food and lodging costs:** flat rate per day per participant  
Standard rate: 48 €
- **activity costs:** Fixed amount + flat rate per participant  
Standard rates: 1 200 € + 50 € per participant  
*Only for seminars, study visits, partnership activities, training*
- **training tools:** fixed amount per day  
Standard rate : 350 € per day  
*Only for training activities*
- **exceptional costs:** actual costs covering visa, visa-related costs and vaccination costs, as well as costs related to participants with fewer opportunities/special needs.

**Networking Activities:** grant contribution based on actual costs. and *must not be higher than 20.000 €.* The financial contribution may not exceed **50% of the total eligible project costs.**