

Call for Erasmus+ Youth and European Solidarity Corps INFO CENTRES in Eastern Europe and Caucasus

SALTO Eastern Europe and Caucasus Resource Centre (part of Foundation for the Development of the Education System in Poland) is looking for organisations interested to establish and operate Erasmus+ Youth and European Solidarity Corps Info Centres in Armenia, Azerbaijan, Georgia, Moldova and Ukraine in the period of January - December 2025.

Formal requirements

- interested organisations from Armenia, Azerbaijan, Georgia and Moldova should have experience in Erasmus+ Youth and/or European Solidarity Corps since 2019 and proof to host at least 5 youth activities within both programmes of at least 2 kinds (youth exchanges, mobility of youth workers, volunteering).
- interested organisations from Ukraine should have experience in Erasmus+ Youth and/or European Solidarity Corps since 2019 and proof to host or send participants to at least 5 youth activities within both programmes of at least 2 kinds (youth exchanges, mobility of youth workers, volunteering).
- interested organisations should indicate person responsible for coordination of the Info Centre, who has coordinated at least 1 and was involved in any other role in at least 3 other projects within Erasmus+ Youth and/or European Solidarity Corps.
- interested organisations should have experience in local youth projects since 2019 and proof to implement at least 5 such local projects.
- interested organisations should be able to present at least 1 recommendation letter from local/national youth policy key actor.

Minimum responsibilities of Erasmus+ Youth and European Solidarity Corps Info Centres:

- **consultations of organisations interested in Erasmus+ Youth and European Solidarity Corps (ESC) opportunities**, that include among all answering to e-mails, phone/skype calls and offering a possibility for on-spot and distant consultation minimum once a week for 2 hours (the consultation should not cover project applications or concrete projects implementation itself, but rather Erasmus+ Youth and European Solidarity Corps opportunities and general quality aspects within projects).
- **organisation of at least 2 major and 6 minor promotional/informational activities per year about Erasmus+ Youth and European Solidarity Corps opportunities** aiming at youth organisations and youth leaders as well as local media and youth policy makers. Additional value can be achieved inviting local experienced Erasmus+ and ESC beneficiaries (both youth workers and youngsters) as well as responsible

officers from EU delegations, national Erasmus+ offices and diplomatic services of EU countries. Each activity, beside reaching its aims, should produce as minimum participants signature list, press release, a short movie and set of quality photos.

- **creating and managing a community of youth workers and policy makers interested in Erasmus+ Youth and European Solidarity Corps around dedicated Facebook page.** The page should be run in national language. The page should generate minimum 2 posts per week, making in minimum 100 per year. The social media should focus at Erasmus+ Youth and European Solidarity Corps opportunities and quality aspects of youth projects as well as youth work development and achievements / success stories of Erasmus+ Youth and ESC in the country.
- **creating and managing a community of European youth programmes Alumni.** The group should consist of at least 8 Alumni under 30 years old, who participated in at least one Erasmus+ or European Solidarity Corps project within the previous 3 years. The aim of the Alumni group is twofold: to support Info Centre's work on promotion and information of the European youth programmes as well as to offer Alumni consultation and support in building competences as youth workers, so they can involve youth with less opportunities into international mobility programmes.
- **enlarging the community of accredited European Solidarity Corps organisations** by recruiting at least 2 organisations, so they receive the quality labels.
- **supporting development of the national group of municipalities participating in the Europe Goes Local strategic partnership project.** The Info Centre should support recruiting at least 3 participants in EGL mentoring programme 2025. Info Centres should facilitate communication among the group of previous and actual EGL mentees as well as to offer at least 1 annual meeting that would facilitate the process of local youth work development.
- **cooperation with SALTO EECA on European promotional/informational activities.** This would include as minimum preparation of 2 professional articles / stories of different Erasmus+ Youth and European Solidarity Corps activities (each article of ca. 6 standardised A4 pages = 1800 characters with spaces, including opinions of at least 2 different persons; Each article should be accompanied with at least 6 quality photos, other multimedia are very welcome).
- **cooperation with media as well as with youth work stakeholders,** that will allow for broad visibility of Erasmus+ Youth and European Solidarity Corps programmes as well as its recognition. Support in dissemination of projects results to local communities will be also an important aspect.
- **participation of the Info Centre representatives in three days seminar to Albania in spring 2025.**
- **participation in dedicated Facebook group created for internal communication among Info Centres and SALTO EECA.**

- **preparation of annual work-plan and reports** (including participants' lists with signatures, or in case of online events with no signatures, from all events).

Benefits for the Erasmus+ Youth and European Solidarity Corps Info Centres

- recognition among youth policy actors from local to international levels.
- participation in activities organised by SALTO EECA and its institutional partners.
- set of informational materials about Erasmus+ Youth and European Solidarity Corps, materials to promote the Info Centres itself as well as content materials about youth work in Europe.
- content support from SALTO EECA for the Info Centre's responsibilities.
- cooperation on activities organised in the country by SALTO EECA.
- financial support of 3900 euro (paid in 3 instalments of 1300 euro each). Each instalment to be paid after acceptance of the reports with accompanying documents to be sent in May, September and final one by 10th of December for the previous periods of work.

Selection criteria

Organisations that will meet the formal criteria will be evaluated based on following scoring summing up to 100:

- 15 points for additional Erasmus+ Youth and/or European Solidarity Corps activities hosted since 2019 over the requested as formal requirement (maximum 5 additional activities for 3 points each)
- 10 points for additional experience of proposed Info Centre's coordinator in Erasmus+ Youth and/or European Solidarity Corps over the requested as formal requirement (maximum 5 additional activities for 1 point each and if coordinated by the responsible person, 2 points each)
- 15 points for additional local youth projects organised since 2019 over the requested as formal requirement (maximum 5 additional projects for 3 points each)
- 3 points for additional recommendation letters from local/national youth policy key actors over the 1 requested as formal requirement (maximum 3 additional recommendation letters for 1 point each)
- 10 points for managing organisation's or event's on-line platforms like Facebook, Youtube, Flickr, Instagram, Issue etc. (maximum 5 platforms for 2 points each)

- 10 points for experience in documenting activities with film, photo or other means (maximum 5 experiences for 2 points each)
- 7 points for quality of previous involvement of the organisation as Info Centre
- 30 points for quality of Info Centre's workplan proposed by applicant

Procedure of recruitment

Interested organisations should fill the OFFER FORM and send it back until **10th of December 2024** to Tomasz.Szopa@frse.org.pl. Selection results will be announced by the end of December 2024.

Attachments

1. The call
2. Offer Form
3. Contract text
4. Final Report Form

